



"People  
helping people  
help  
themselves"

Mitchell E. Daniels, Jr., Governor  
State of Indiana

**Division of Mental Health and Addiction**  
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Anne Waltermann Murphy, Secretary

June 26, 2009

To: Indiana ATR Providers

From: Eric Scott, Program Manager  
Indiana Access to Recovery

Re: Memo 022 – ATR Provider Training Requirements

To ensure that all agencies in the ATR network provide the best quality service to ATR clients, all individuals requesting WITS access will need to attend an ATR policies and procedures training hosted by ATR state staff before WITS access is granted. Additionally, Recovery Consultant candidates must provide evidence of meeting the minimum education requirement (Bachelors degree in a helping field) to OFBCI prior to signing up for training. *This policy only applies to individuals who do not already have WITS access.* For clinical and recovery support providers, agency staff are required to attend a one-day training. For recovery consultation providers, agency staff are required to attend a two-day training. These trainings are offered monthly and training locations rotate between the three regions (north, central, and southwest). Notifications with detailed information (including how to RSVP) are typically sent out 3-4 weeks prior to training and all training dates/locations are listed on the ATR Provider SharePoint calendar.

Please contact your ATR county representative if you would like further clarification on this policy change.

Thank you,

Eric Scott  
Program Manager  
Indiana Access to Recovery, Division of Mental Health and Addiction

